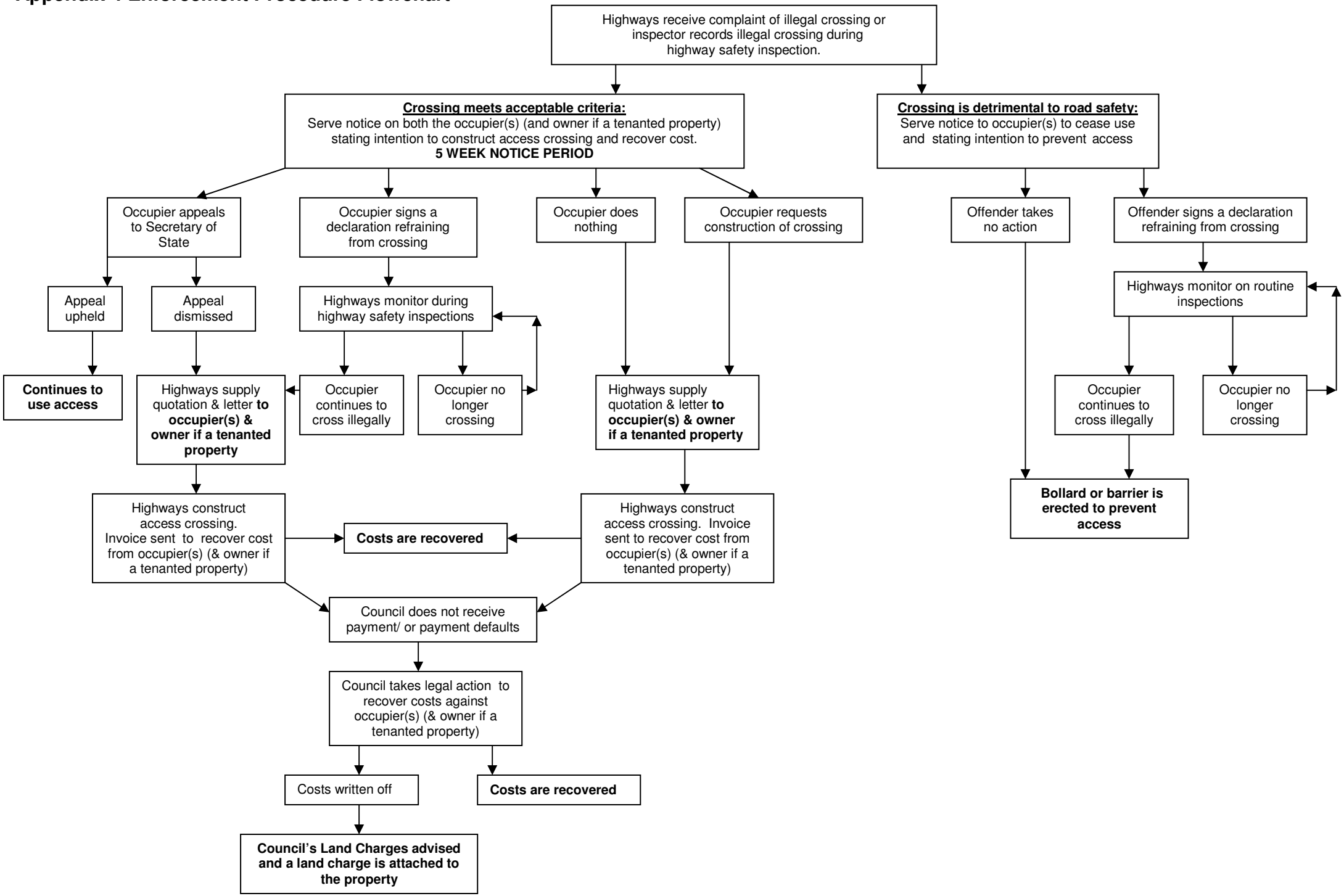Appendix 4 Enforcement Procedure Flowchart